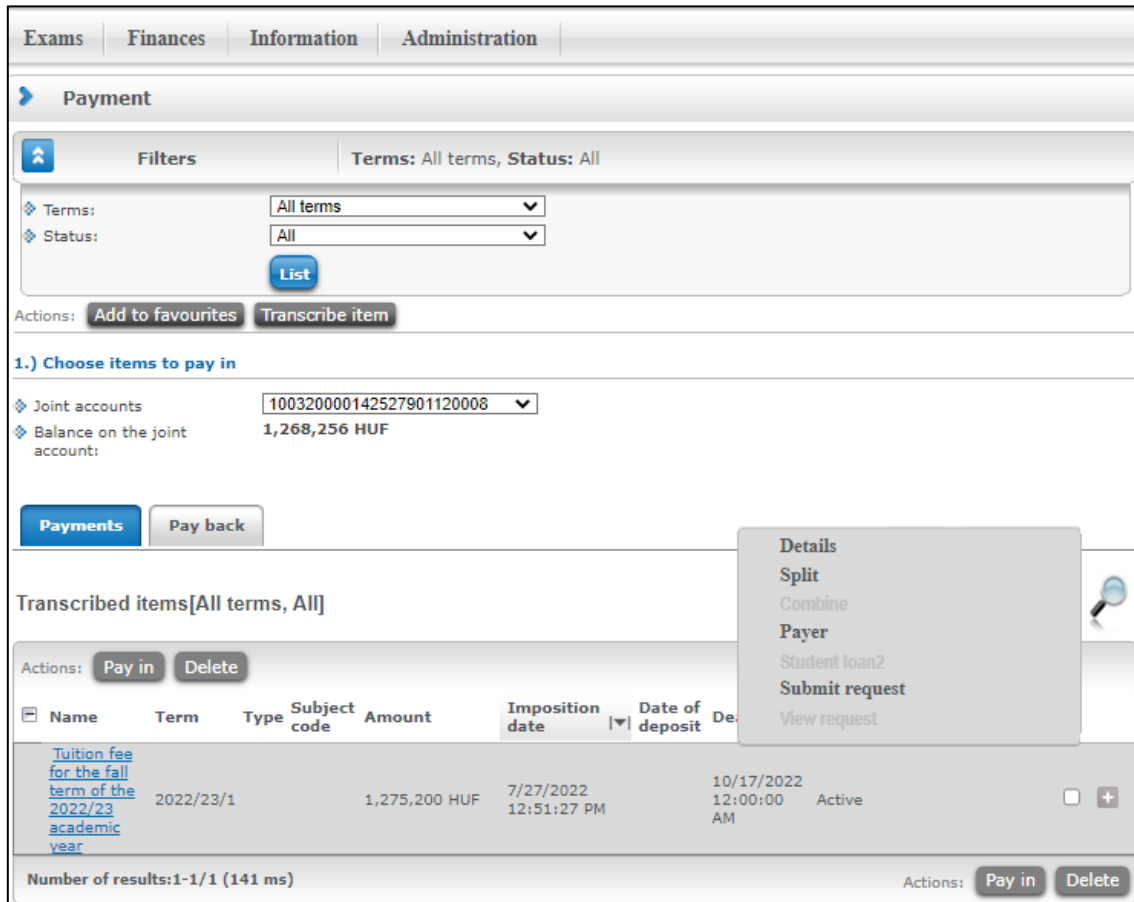


FINANCES IN NEPTUN – PAYING IN INSTALMENTS

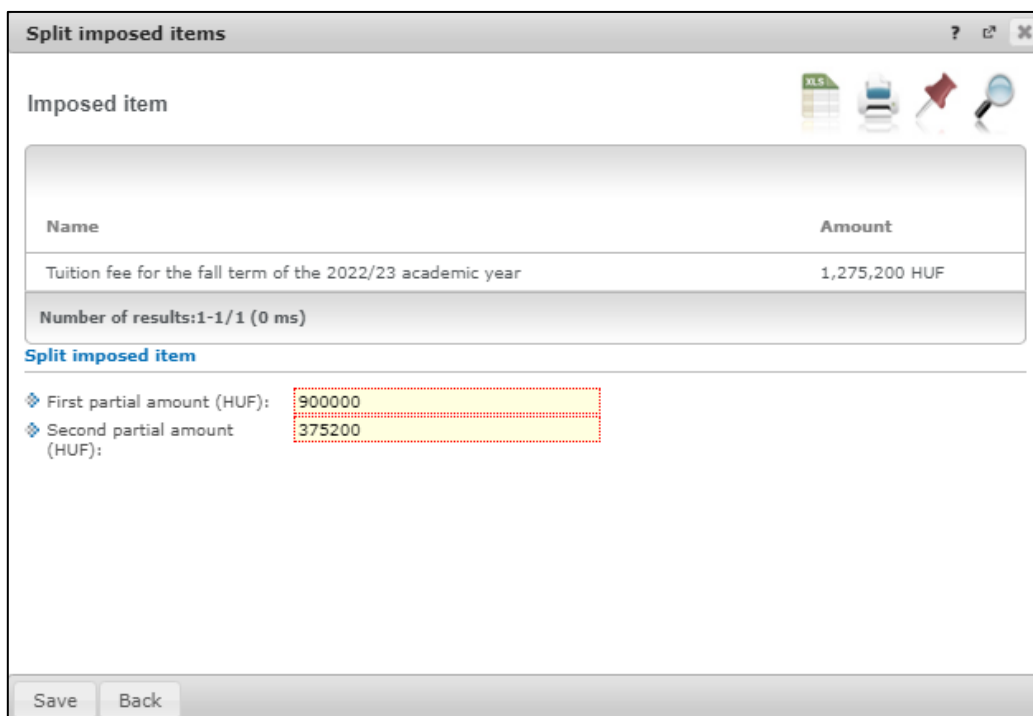
Until the invoice generated the student can split the payment by him-/herself.

Choose the liability you wish to pay at *Finances/Payment* and click to the sign "+" and choose "Split" option.



The screenshot shows the 'Payment' section of the NEPTUN system. It includes a 'Filters' section with 'Terms: All terms' and 'Status: All'. Below this, there are 'Actions' for 'Add to favourites' and 'Transcribe item'. The main section is titled '1.) Choose items to pay in' and shows 'Joint accounts' with ID '100320000142527901120008' and a 'Balance on the joint account' of '1,268,256 HUF'. There are 'Payments' and 'Pay back' buttons. A table of 'Transcribed items' is shown with columns: Name, Term, Type, Subject code, Amount, Imposition date, Date of deposit, and De. One item is listed: 'Tuition fee for the fall term of the 2022/23 academic year' with an amount of '1,275,200 HUF'. A context menu is open over the item, showing options: Details, Split, Combine, Payer, Student loan2, Submit request, and View request. At the bottom, there are 'Pay in' and 'Delete' buttons.

In the new window you can choose the amounts. One partial amount cannot be more than 1 000 000 HUF.



The screenshot shows the 'Split imposed items' dialog box. It displays the 'Imposed item' as 'Tuition fee for the fall term of the 2022/23 academic year' with an amount of '1,275,200 HUF'. Below this, there are two input fields for splitting the amount: 'First partial amount (HUF):' with the value '900000' and 'Second partial amount (HUF):' with the value '375200'. The dialog box has 'Save' and 'Back' buttons at the bottom.

Click on *Save*.

Actions:

Name	Term	Type	Subject code	Amount	Imposition date	Date of deposit	Deadline	Status	Invoice number	SL1 State	SL2 State	<input type="checkbox"/>
Tuition fee for the fall term of the 2022/23 academic year	2022/23/1			1,275,200 HUF	7/27/2022 12:51:27 PM		10/17/2022 12:00:00 AM	Active				<input type="checkbox"/> +
Tuition fee for the fall term of the 2022/23 academic year	2022/23/1			368,256 HUF	8/10/2022 11:37:28 AM		10/17/2022 12:00:00 AM	Active				<input type="checkbox"/> +
Tuition fee for the fall term of the 2022/23 academic year	2022/23/1			6,944 HUF	8/10/2022 11:32:26 AM		10/17/2022 12:00:00 AM	Active				<input type="checkbox"/> +
Tuition fee for the fall term of the 2022/23 academic year	2022/23/1			900,000 HUF	8/10/2022 11:32:26 AM		10/17/2022 12:00:00 AM	Active				<input type="checkbox"/> +

Number of results:1-1/1 (78 ms) Actions:

You can split even the splitted amounts. There is no limit in the number of instalments.

After you can mark the given liability by clicking on the box at the end of the line, then click the "Pay in" button.

On the next page you can choose from the two ([card](#) or [collective account](#)) payment options.