

Guide to LOGIN IN TO the NEPTUN system

Neptun is the system in which all the information concerning your studies and matters related are administrated. The easiest way to login is through the CAO (the body at the university responsible for the Neptun data) webpage at kth.bme.hu/en. We publish all sorts of information on this website to help you understand the Neptun and the processes and tasks connected. We also publish new information and Newsletters here, so please follow it and inform yourself!

The screenshot shows the homepage of the Budapest University of Technology and Economics (BME) Central Academic Office. The URL kth.bme.hu/en is highlighted in the browser's address bar. A red arrow points to the URL with the text: "Go to the English webpage of the CAO at: kth.bme.hu/en We publish ANY information we have on this site, so please look around and inform yourself!". Another red arrow points to the "NEPTUN LOGIN" link in the right-hand sidebar, with the text: "This link will lead you to the NEPTUN ENTRY site: <https://frame.neptun.bme.hu/hallgatoi/login.aspx>". The website content includes a navigation menu, a news section, opening hours for the CAO, and various announcements.

The link above will take you to the Neptun login site: <https://frame.neptun.bme.hu/hallgatoi/login.aspx>
Once you are there, choose the English flag for the interface to be in English. Even if you speak Hungarian, we advise you to use the English version if your take part in an English language program, because data is shown differently (ex: the requests/subjects etc. are listed in different orders, certain deadlines may differ etc.)

The screenshot shows the NEPTUN login page. A red arrow points to the language selection area with the text: "Choose the English flag". The language selection area shows a grid of flags, with the English flag (UK) circled in red. Below the language selection, there are input fields for "Azonosító:" and "Jelszó:", and a "Bejelentkezés" button. The page also features a header with the BME logo and name, and a footer with navigation links and a list of documents.

Your **LOGIN NAME** is your **6 digit Neptun code**, which you received in your Letter of Acceptance, or in a separate e-mail, or both. Please use this code in all communication, in your e-mails, and verbal enquiries, for it is the fastest and easiest way for university staff to identify you.

Your **initial password at first entry** is **NeYYYYMMDD of your birth date**.

After first entering the system, you will have to change it. Please remember your new password!



Start looking around in the system as soon as possible, for you will have to learn how to use it, all administrative tasks connected to your studies is done through here: registration in general and in every term, subject registration, exam registration, paying of fees (more about Neptun finances at: <https://www.kth.bme.hu/en/general-information/finances/>), submitting requests (more about the Neptun and the available requests etc. at: <https://www.kth.bme.hu/en/general-information/about-neptun/>), student ID management (<https://www.kth.bme.hu/en/general-information/how-to-get-a-student-id-card/>) etc.

The CAO creates **guides** such as this **for Neptun tasks**, you can find them at specific subject pages of the website, in Newsletters and all of them collected at: <https://www.kth.bme.hu/en/general-information/downloadable-documents/>.